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Shipping Paraffin Blocks to the Bodenmiller Lab for IMC Analysis

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Protocol status: Working

We use this protocol and it's working

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Abstract

This SOP describes the methods used to ship paraffin-embedded blocks to the University of Zurich.



Guidelines

Shipments should be tracked via FedEx documentation

Materials

Shipping box

Bubble wrap or alternative packing supplies

Paraffin blocks

Packing Tape

Fed Ex documentation

Customs Form

Safety warnings

 Human tissue derived paraffin blocks should be handled wearing gloves

Before start

Before submitting the box for shipping, please contact the Bodenmiller lab by email to confirm that they are prepared to receive samples.



- 1 Obtain a small box, large enough to accomodatea FedEx shipping label.
Wrap each paraffin block seperately with protective wrapping.
Include paperwork identifying theblock numbers for the blocks being shipped
Stuff the empty space in the box to secure the blocks in place. Seal the box with shipping tape.
- 2 Create a shipping label through the FedEx website. Select Priority Overnight Shipping.
Enter the address in the document box below. Print out label.

Note

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- 3 In addition to the shipping label, a customs invoice must be created to ship internationally (template attached).



FedEx Customs Invoice.doc

- 4 Place the customs invoice underneath the shipping label and have the shipping label barcode facing out. Deposit sealed box into a FedEx station.